COURSE CATALOG

ARTS AND DESIGN

BUSINESS

COMPUTER APPLICATIONS

HEALTH AND FITNESS

HOSPITALITY

INFORMATION TECHNOLOGY

LEGAL

TEACHER PROFESSIONAL DEVELOPMENT

CHILD DEVELOPMENT

WRITING

ONLINE ADVANCED CAREER TRAINING

Externships

Flexible Schedules

Affordable

Books Included

Certification

ONLINE ADVANCED CAREER TRAINING

Online Learning offers both convenience and flexibility. Students can access their course at anytime, anywhere. For parents, working students, and professionals access to the classroom can be managed around your schedule. Online Learning is a cost effective choice. Choosing online courses may help individuals cut down or eliminate costs of transportation, babysitting, and other expenses incurred by attending a traditional classroom setting.

FEATURES

Externship
Opportunities available for some courses

Flexible Schedule
Study anytime, anywhere!

Affordable
Payment plans available

Books Included
All materials are included in cost

Certification
Many courses lead to industry certifications

GETTING STARTED

1. **Find your course at:**

2. **To register contact us at**

    or email us at:

CATEGORIES

⊘ - Exam Cost Included

⊘ - Exam Cost Included Optional

⬇ - Additional Software Included

ARTS AND DESIGN

You're a creator. You've always wanted to be an artist, and it's time to make that goal a reality. Whether you spend your time animating colorful characters or thinking about how much better a website could look if you got your hands on it, a concentration in Art Design will help you turn your passion for dynamic visuals into a career.

ANIMATION

Digital Game Artist Certificate

This online Digital Game Artist Certificate course will train you to become a professional video game artist by developing core skills for jobs related to Digital Art, 3D Art, Modeling, Character Design, and Environmental Art Design.

Video Game Design and Development

Using a comprehensive and analytical approach to game engine architectures, this online course will teach you how to effectively design and develop games.

GRAPHIC ARTS

Adobe Certified Associate ⊘

This online Adobe Certified Associate course will teach you how to use Adobe software and prepare you for the Adobe Certified Associate (ACA) exams.

Certified Residential Interior Designer

Prepare for a career as a residential interior designer by learning the basics of good design, getting familiar with design styles and movements, exploring the materials that interior designers use, and putting your knowledge to work as you create your own design concept for a family room.

Digital Arts Certificate

This course will help you develop technical skills and creative artistry in digital photography, imaging, and illustration. This course covers Adobe Photoshop and Illustrator and more.

Graphic Design with Photoshop ⬇

In this course, you will develop your graphic design skills by learning how to use Photoshop, the gold standard in photo editing and design software.

Marketing Design Certificate

This course focuses on design for marketing and business through creating logos, advertisements, communications, and more. You'll learn Photoshop, Illustrator, and PowerPoint while gaining fundamental technical and aesthetic skills.

Multimedia Arts Certificate

The Multimedia Arts Online Training course gives you the conceptual, technical, and visual design skills required to create multimedia applications and environments. You'll explore Adobe Photoshop, Flash, and After Effects, as well as digital video editing.

WEB DESIGN

Web Design Professional

This course will teach you the fundamentals of web design. You will learn the technology, philosophy, and techniques that bring online creativity to life. You will also gain practical skills for planning, managing, and developing a web project.

⊘ - Exam Cost Included | ⊘ - Exam Cost Included Optional | ⬇ - Additional Software Included

BUSINESS

You're a business-minded person: when life gives you lemons, you make lemonade and turn a refreshing profit. Our flexible business courses will help you hone and focus these skills and build a successful career. Our courses will help you lead your professional community to new concepts and time-proven best practices—starting right where you are.

ACCOUNTING

Accounts Payable Specialist Certification ⊘
This online course covers AP fundamentals, best practices, and regulatory compliance, all of which are necessary to excel in the accounts payable field.

Accounts Payable Manager Certification ⊘
Prepare for the Accounts Payable Manager (APM) Certification exam and learn best practices for managing your team now and in the future.

Accounts Payable Specialist Certification ⊘
This online course covers AP fundamentals, best practices, and regulatory compliance, all of which are necessary to excel in the accounts payable field.

Certified Bookkeeper
This online Certified Bookkeeper course helps professional bookkeepers earn the prestigious American Institute of Professional Bookkeepers (AIPB) certification.

Certified Internal Auditor
Prepare for IIA's Certified Internal Auditor exam with this Certified Internal Auditor (CIA) Exam Review course, which uses an adaptive learning platform to help you focus on weaker areas and reduce overall study time for success on the exam.

Chartered Tax Professional
Learn to prepare individual tax returns for almost all U.S. taxpayers! With this innovative course, you can start working and earning money while completing your course.

Chartered Tax Professional for California Residents
With this innovative online course, you can become qualified as a California Tax Preparer through the California Tax Education Council (CTEC) and start working and earning money while completing your course.

Payroll Practice and Management
Become knowledgeable in the facets of payroll rules and regulations, and join one of the fastest-growing career fields today.

Certified Bookkeeper with Microsoft Excel 2019
This course prepares learners for American Institute of Professional Bookkeepers (AIPB) certification and Microsoft Excel 2019 MOS and Expert certification exams.

Certified Credit Counselor and Certified Financial Health Counselor ⊘
The Certified Credit and Financial Health Counselor course bundle takes a holistic approach to financial and credit counseling. You will learn practical financial knowledge and effective counseling techniques to help your clients considerably improve their financial well-being.

Payroll Practice and Management with Microsoft Excel 2019 ⊘
Train for an entry-level career as a payroll specialist. This course will prepare you for the Fundamental Payroll Certification exam and the Microsoft Office Specialist (MOS) Expert certification exam for Microsoft Excel 2019.

Payroll Manager
Train for a career as a payroll manager. You will prepare to take the American Payroll Association's Fundamental Payroll Certification (FPC) exam and receive management training.

Certified Internal Auditor with Microsoft Excel 2019 ⊘
Prepare to take and pass the IIA's Certified Internal Auditor exam and the Microsoft Office Specialist (MOS) Expert exam for Microsoft Excel 2019.

Chartered Tax Professional with Microsoft Excel 2019 ⊘
Learn to prepare individual tax returns for almost all U.S. taxpayers. You will also be ready to pass the Microsoft Office Specialist Expert certification exam for Microsoft Excel 2019.

⊘ - Exam Cost Included I ⊘ - Exam Cost Included Optional I ⬇ - Additional Software Included

BUSINESS (CONTINUED)

ADMINISTRATIVE

Executive Assistant ⊘
Train for a career as an executive assistant. You'll learn MBA-level business management skills and prepare for the Certified Administrative Professional (CAP) exam.

Executive Assistant with Microsoft Office Specialist 2019 ⊘
Prepare for a role as an executive assistant! By the end of this course, you'll be ready to take the Certified Administrative Professional (CAP) and Microsoft Office Specialist (MOS) Associate exams.

Executive Assistant with Microsoft Office Master 2019 ⊘
Prepare for a role as an executive assistant and be ready to take the Certified Administrative Professional (CAP) and Microsoft Office Master exams. Exam fees included in course.

Certified Administrative Professional ⊘
This online course provides the information you'll need to know to sit for the Certified Administrative Professional (CAP) exam offered by the International Association of Administrative Professionals (IAAP).

IC3 Digital Literacy GS5 ⊘
This course will help you master key digital literacy skills and prepare to pass the IC3 GS5 certification exams.

Records Management Certificate
This comprehensive online course will help you establish a successful records management program, including electronic, magnetic, and paper media.

Records Management Certificate with Microsoft Office Specialist 2019 ⊘
This comprehensive course will help you establish a successful records management program and prepare you to sit for the Microsoft Office Specialist (MOS) 2019 certification exams.

Records Management Certificate with Microsoft Office Master 2019 ⊘
This comprehensive online course will help you establish a successful records management program and prepare you for the Microsoft Office Master 2019 Certification exams for Word, Excel, PowerPoint, and Outlook.

FINANCE

Certified Credit Counselor ⊘
Becoming a Certified Credit Counselor shows clients you hold the financial knowledge and counseling techniques needed to teach them how to improve their financial well-being.

Certified Financial Health Counselor ⊘
Many adults turn to a financial counselor for guidance when they need to improve their finances. In this course, you will learn credit counseling and financial assessment techniques, key aspects needed to earn the designation of "Certified Financial Health Counselor."

Financial and Career Coach ⊘
This online course prepares career coaches for the National Association of Certified Credit Counselors' (NACCC) advanced Financial and Career Coach certification.

Student Loan Counselor ⊘
This course will train you for a career as a certified student loan counselor or specialist. You will learn how to counsel clients on borrowing, repayment, discharge, and curing default.

MARKETING AND SALES

Advertising & Outreach Specialist
Learn how to create advertising pieces for print and digital media. This course will teach you to develop and execute all stages of an advertising campaign, from writing ad copy to story-boarding and measurement.

Digital Marketing Strategist
This online course will teach you how to drive traffic, generate leads, and increase conversion through well-defined marketing strategy.

OMCA Content Marketing Associate ⊘
Learn the hottest role in digital marketing and prepare for the nationally recognized OMCA content marketing certification.

OMCA Conversion Optimization Associate ⊘
Become a valuable asset to your existing or future marketing team. Get conversion optimization training, and prepare for the OMCA certification exam.

OMCA Display Advertising Associate ⊘
Prepare for your OMCA display advertising certification and start or improve your digital marketing career as you learn to explain, evaluate and dissect display ad data, and best practices in building and maintaining display ad campaigns.

OMCA Email Marketing Associate ⊘
Want to learn email marketing? Make the most of your company's email efforts and prepare for the OMCA certification exam.

OMCA Mobile Marketing Associate ⊘
Prepare for the nationally recognized OMCA mobile marketing certification to start or improve your career in digital marketing.

OMCA PPC Associate ⊘
Learn PPC marketing and how to bid on keywords that get your company noticed, all while preparing for the OMCA certification exam.

OMCA SEO Associate ⊘
Learn search optimization, one of the most talked about aspects of digital marketing. Train with industry experts and prepare for the OMCA certification exam.

OMCA Social Media Associate ⊘
Prepare for the nationally recognized OMCA social media marketing certification to start or improve your career in digital marketing.

OMCA Web Analytics Associate ⊘
Want to make sense of all your marketing data? Get web analytics training while simultaneously preparing for the OMCA certification exam.

OMCP Digital Analytics and Conversion Professional ⊘
In this course, you will learn how to further your career as an analytics and conversion focused digital marketer, and make business decisions based on web numbers. This course will also prepare you for the OMCP certification exam.

OMCP Email Marketing and Automation Professional ⊘
In this course, you will master the art of reaching people by email and building an ongoing relationship using marketing automation. It will also prepare you for the OMCP certification exam.

⊘ - Exam Cost Included | ⊘ - Exam Cost Included Optional | ⬇ - Additional Software Included

BUSINESS (CONTINUED)

OMCP Paid Search Professional ⊘
This course teaches you about digital marketing and a deep dive of paid digital advertising. You will learn how to drive traffic using paid ads, and ensure you are bringing a return. You'll also be prepared to take the Online Marketing Certified Professional (OMCP) exam.

OMCP Search Marketing Professional ⊘
In this course, you'll learn the scope of digital marketing and dive deep into Search Engine Optimization (SEO) techniques. You will also be prepared for the OMCP certification exam.

OMCP Social and Mobile Marketing Professional ⊘
In this course, you will learn how to build mobile and social marketing campaigns from start to finish and further your career as a social media and mobile marketing focused digital marketer. You will also be prepared to take the OMCP certification exam.

Sales Manager
This course will teach you the theories behind effective sales management. You will learn what skills are needed to be a successful sales representative and how these factor into building and leading a sales team.

Sales Representative
The Sales Representative course will train you for a career in both inside and outside sales. You will learn how to effectively communicate a product's features in anticipation of a buyer's needs. The skills you gain in this course will be vital to starting an entry-level sales representative position.

OPERATIONS

Business Operations Specialist course ⊘
Learn the fundamentals of business management and operational planning with a veteran supply chain manager. You will gain key operational skills, including risk management and quality control.

Call Center Manager
This course will prepare you for a role as a call center manager, covering everything needed to make a contact center operate successfully.

Call Center Representative
This course will prepare you for a role as a call center representative. It teaches everything from the basics of working in a call center to handling challenging calls and interacting with clients on digital platforms.

Call Center Supervisor
This course will prepare you for a role as a call center supervisor, covering everything you need to make your team successful.

Certified Global Business Professional
This online Certified Global Business Professional course will prepare you for the credential exam by educating you in four areas: global management, global marketing, supply chain management, and trade finance.

Certified Green Supply Chain Professional
Help your company achieve its environmental goals with this online Certified Green Supply Chain Professional course. Gain the skills you'll need to make a green impact on global sourcing, material management, procurement and buying, transportation and logistics, and new product development.

Certified Six Sigma Black Belt
This course prepares you for the ASQ Certified Six Sigma Black Belt Examination and equips you to apply Six Sigma concepts and methods as a practitioner or consultant.

Certified Six Sigma Green Belt ⊘
Prepare for Six Sigma Green Belt certification by mastering the contents of the American Society for Quality (ASQ) Six Sigma Green Belt body of knowledge. Exam cost included.

Certified Quality Auditor ⊘
This course provides you with an American Society for Quality certification, the internationally recognized credential for validating expertise in planning, conducting, and reporting quality audits.

Certified Quality Engineer ⊘
This course prepares you for the American Society for Quality certification, the internationally recognized credential for validating expertise in planning, conducting, and reporting quality audits as it reviews the subject areas of the Certified Quality Engineer (CQE) Book of Knowledge.

Certified Quality Improvement Associate (CQIA)
Prepare for the CQIA exam from the convenience of your home or office. Identify knowledge gaps and target your studies from test results. Review and reinforce your learning as part of your exam preparation.

Freight Broker/Agent Training
This online course will prepare you to enter the freight/logistics industry and start your own freight broker business or become a freight agent.

Grant Writing
Learn to write grant proposals that get funded in this nationally recognized online Grant Writing course.

Grant Writing + Non-Profit Management
In this online course, you will learn how to write a grant proposal, how to supervise employees, and about the liabilities that non-profits encounter.

Human Resources Professional
Master the skills you need to gain an entry-level position in human resources and prepare to take the PHR (Professional in Human Resources) certification exam.

Lean Six Sigma Black Belt ⊘
Learn the principles of Lean Six Sigma and prepare to take the Lean Six Sigma Black Belt certification exam.

Lean Six Sigma Black Belt with 1-on-1 Project Coaching ⊘
Learn the principles of Lean Six Sigma and prepare to take the Lean Six Sigma Black Belt certification exam with one-on-one professional coaching to help you succeed.

⊘ - Exam Cost Included | ⊘ - Exam Cost Included Optional | ⬇ - Additional Software Included

BUSINESS (CONTINUED)

Lean Six Sigma Green Belt ⊘
Learn the process improvement method of Lean Six Sigma by learning how to deliver measurable, sustainable streamlined improvements and finding the root causes of problems. This course will also prepare you for the Lean Six Sigma Green Belt Certification exam.

Lean Six Sigma Green Belt and Black Belt ⊘
Learn the principles of both Lean Six Sigma Green Belt and Lean Six Sigma Black Belt before sitting for the certification exams.

Lean Six Sigma Green Belt with Black Belt with 1-on-1 Project Coaching ⊘
Learn the principles and applications of Lean Six Sigma process improvement projects from start to finish with this online Black Belt and Green Belt course.

Lean Six Sigma Yellow Belt ⊘
This is an online, high-level, awareness course that teaches you the fundamentals of Lean Six Sigma process improvement.

Lean Training ⊘
This in-depth online course will teach you how to utilize the principles of Lean process improvement as you prepare to test for Lean Certification.

Non-Profit Management
Examine the fundamental principles of nonprofit management, explore the roles and responsibilities of a nonprofit board of directors and the management team, discover the essential aspects of fundraising, and become acquainted with the fundamentals of the budgeting process.

Office Manager ⊘
Gain key skills needed to work as an office manager. By course completion, you will have an in-depth understanding of Microsoft Office 2019, QuickBooks 2019 and business management techniques.

PMI Risk Management Professional
Gain essential knowledge of PMI's Risk Management Professional (PMI-RMP) credential, is a solution to project management's increasing growth, complexity and diversity.

Purchasing and Supply Chain Management
Develop essential managerial skills, and learn how to effectively manage all aspects of the purchasing process, including procurement, distribution, supply chain management, and more, with the skills you'll learn in this online course.

Salesforce: Power User
Learn best practices and techniques for using Salesforce Lightning, the world's top customer relationship management (CRM) software.

Senior Certified Sustainability Professional
Are you prepared for an exciting career as a leader in the green collar economy? This online Senior Certified Sustainability Professional course will prepare you to set the course and coordinate an enterprise's sustainability strategy.

Senior Professional In Human Resources
Learn about Human Resources to advance your career within the industry. You will also be prepared to take the Senior Professional in Human Resources (SPHR) certification exam offered by the HR Certification Institute.

Six Sigma Yellow Belt
The Six Sigma Yellow Belt course helps you gain a detailed understanding of the role, responsibilities, and knowledge required of a Six Sigma Yellow Belt and prepares you to take ASQ's Six Sigma Yellow Belt Certification exam.

Purchasing and Supply Chain Management + Freight Broker/Agent Training
In this online course, you will learn the agility and precision needed to be successful within purchasing, logistics, and supply chain management professions.

Human Resources Professional with Payroll Practice and Management
Gain essential human resources and payroll management skills in this online course bundle. By course completion, you will be prepared to take the PHR (Professional in Human Resources) certification exam.

Senior Professional in Human Resources with Payroll Practice and Management
Gain essential human resources and payroll management skills needed to advance your career. By course completion, you will be prepared to take the Senior Professional in Human Resources certification exam.

Technical Writing Manager
This course will prepare you for a technical writing manager position. You'll gain a broad skill set of both technical communication skills and MBA-level business management strategies.

Certified Administrative Professional with Microsoft Office Specialist 2016 ⊘
This course provides the information you need to know to sit for the Certified Administrative Professional (CAP) exam offered by the International Association of Administrative Professionals (IAAP).

Certified Administrative Professional with Microsoft Office Master 2016 ⊘
This course provides the information you need to know to sit for the Certified Administrative Professional (CAP) exam offered by the International Association of Administrative Professionals (IAAP) and the Microsoft Office Master 2016 Certification exams.

Certified Administrative Professional with Microsoft Office Specialist 2019 ⊘
Train for a career as an administrative assistant and learn the Microsoft Office suite. This course bundle will prepare you for the Certified Administrative Professional exam and the Microsoft Office Specialist certification exams for Word, Excel, PowerPoint, Outlook, and Access.

Certified Administrative Professional with Microsoft Office Master 2019 ⊘
Train for a career as an administrative assistant and master the Microsoft Office suite. This course bundle will prepare you for the Certified Administrative Professional exam and the Microsoft Office Master certification exams.

⊘ - Exam Cost Included | ⊘ - Exam Cost Included Optional | ⬇ - Additional Software Included

CATEGORY (CONTINUED)

PROJECT MANAGEMENT

The Complete Project Manager with Microsoft Project 2019 ⬇
This advanced project management course will prepare you for CAPM® and PMP® certifications. You will also learn how to use Microsoft Project 2019 to oversee project schedules.

The Complete Project Manager with Microsoft Project 2016 ⬇
This is a comprehensive project management course for those who want to expand their knowledge and application of project management concepts. It is designed to prepare students for either the CAPM® or PMP® certifications. You will also learn how to use Microsoft Project 2016 to create and manage project schedules.

The Complete Project Manager with PMP and CAPM Prep
This is a comprehensive project management course for those who want to expand their knowledge and application of project management concepts. It is designed to create skills for today's project practitioners and prepare them for either the CAPM® or PMP® certifications.

Mastering Project Management with PMP Prep
This course takes you beyond the basics of project management. In this intermediate/advanced level course, you'll translate your knowledge into skills by exploring key project management topics in depth.

Project Management Essentials with CAPM Prep
This course is designed for those who are new to project management and will provide you with a solid foundation of the most common terms and concepts you'll need and help you prepare for the Certified Associate In Project Management (CAPM) certification exam. CAPM and PMI are registered marks of Project Management Institute, Inc.

SMALL BUSINESS

Entrepreneurship: Start-Up and Small Business Owner Management ✓
Build a strong foundation in the skills needed to succeed as an entrepreneur. You'll learn how to use financial techniques, legal structures, funding sources and more to grow your start-up business.

Business Coach
Your business experience can help guide others to success. This online course will help you build a successful business coaching practice. You will gain the coaching skills and strategies needed to help other entrepreneurs thrive.

Professional Consulting Practice
This online course will teach you how to set up a successful professional consulting practice or advisory firm. You will learn best practices for assessing business problems and making actionable recommendations to various clients.

SOFT SKILLS

Career Counselor
If you love helping people, becoming a career counselor can be a rewarding career. This online course will teach you all aspects of career counseling, from working with clients to establishing a business.

Management Training
If you're thinking of starting a business or pursuing an MBA, learn the essentials here! This online Management Training course is perfect for business owners, entrepreneurs, and anyone who wants to learn the basics of business and management.

COMPUTER APPLICATIONS

No matter what you're striving to do, it seems "there's an app for that." We live in an app-driven world, and with a concentration in computer applications, you'll master the latest technology and prepare for a career in many of today's most dynamic fields.

MICROSOFT APPLICATIONS

AutoCAD 2021 Certified User ⊘
This course teaches you how to create and edit a simple drawing, with a focus on the 2D tools within AutoCAD. You will also learn the necessary tools to prepare for the Autodesk AutoCAD Certified User exam.

AutoCAD 2021 Certified User with AutoCAD 3D 2021 ⊘
This course teaches you basic and advanced 2D functionality for AutoCAD 2021, and AutoCAD's 3D tools to be able to design three-dimensional models using AutoCAD 2021. You will also learn all the necessary tools to prepare for the Autodesk AutoCAD Certified User Exam.

AutoCAD 3D 2021
If you are proficient with the AutoCAD 2D commands, this online course introduces you to the concepts and methods of 3D modeling. The course provides a thorough grounding in the fundamentals of 3D, and explores the main features of the advanced 3D modeling workspace in the AutoCAD 2021 software. This course uses Autodesk certified curriculum.

Autodesk Fusion 360 ⊘
Learn how to use the parametric design tools available in Autodesk® Fusion 360® to create robust CAD design models.

Autodesk Inventor 2021 ⊘
In this course, you will learn the fundamental skills required to create parametric solid models using Autodesk Inventor 2021. You will also have all the necessary tools to prepare for the Autodesk Inventor 2021 Certified User Exam.

Autodesk Revit Architecture 2021 ⊘
This course will teach you the basic functionality of Autodesk Revit for Architecture as well as all the necessary tools to prepare for the Autodesk Revit Architecture Certified User Exam.

Crystal Reports
If you need to learn how to analyze data and create reports, this course is for you. You will learn how to use Crystal Reports, one of the most widely-used business intelligence tools, to design and generate complex reports.

Microsoft Access 2013 Certification Training
This online Microsoft Access 2013 (MOS) course will prepare you for the Microsoft Office Specialist Certification Exam 77-424.

Microsoft Access 2016 Certification Training ⊘
This online Microsoft Access 2016 (MOS) training course will prepare you for the Microsoft Office Specialist Certification Exam 77-730.

Microsoft Access 2019 Certification Training ⊘
Earning Microsoft Offices Specialist certification is an important career stepping stone if you work with Office products. This course will prepare you for the Microsoft Office Specialist Access 2019 Certification exam.

Microsoft Excel 2013 Certification Training
This online Microsoft Excel 2013 Certification Training course will prepare you for the Microsoft Office Specialist (MOS) Certification Exam 77-420.

⊘ - Exam Cost Included | ⊘ - Exam Cost Included Optional | ⬇ - Additional Software Included

COMPUTER APPLICATIONS (CONTINUED)

Microsoft Excel 2016 Certification Training ⊘
This online Microsoft Excel 2016 (MOS) Certification Training course will prepare you for the Microsoft Office Specialist Certification Exams 77-727 and 77-728.

Microsoft Excel 2019 Certification Training ⊘
Becoming a certified Microsoft Office Specialist (MOS) Expert demonstrates your mastery of Microsoft Office products. This course prepares you for the Microsoft Office Specialist and Expert certification exams for Microsoft Excel 2019.

Microsoft Office 2013 Master
This online Microsoft Office 2013 Master course will prepare you for the Microsoft Office Specialist (MOS) Certification Exams 77-418, 77-425, and 77-426 (Word), 77-420, 77-427, and 77-428 (Excel), 77-422 (PowerPoint), and 77-423 (Outlook).

Microsoft Office 2016 Master Certification Training ⊘
This course teaches the skills needed to prepare you to sit for the Microsoft Office Master 2016 Certification exams.

Microsoft Office Master 2019 Certification Training ⊘
The Microsoft Office Master 2019 Certification Training course will prepare you to take the Microsoft Office Master 2019 certification exams for Word, Excel, PowerPoint, and Outlook.

Microsoft Office Specialist 2013
This online Microsoft Office Specialist 2013 course will prepare you for the Microsoft Office Specialist Certification Exams 77-418, 77-425, and 77-426 (Word), 77-420, 77-427, and 77-428 (Excel), 77-422 (PowerPoint), 77-423 (Outlook), and 77-424 (Access).

Microsoft Office Specialist 2016 (MOS) Certification Training ⊘
This online course will teach you the skills you need to sit for the Microsoft Office Specialist 2016 Certification exams.

Microsoft Office Specialist 2019 (MOS) Certification Training ⊘
This in-depth course will prepare you to sit for and pass the Microsoft Office Specialist (MOS) 2019 certification exams for Word, Excel, PowerPoint, Access, and Outlook.

Microsoft Outlook 2013 Certification Training
This online Microsoft Outlook 2013 Certification Training course will prepare you for the Microsoft Office Specialist (MOS) Certification Exam 77-423.

Microsoft Outlook 2016 Certification Training ⊘
This online Microsoft Outlook 2016 Certification Training course will prepare you for the Microsoft Office Specialist Certification Exam 77-731.

Microsoft Outlook 2019 Certification Training ⊘
This online Microsoft Outlook 2019 Certification Training course will prepare you to take the Microsoft Office Specialist Outlook 2019 Certification exam.

Microsoft PowerPoint 2013 Certification Training
This online Microsoft PowerPoint 2013 Certification Training course will prepare you for the Microsoft Office Specialist (MOS) Certification Exam 77-422.

Microsoft PowerPoint 2016 Certification Training ⊘
This online Microsoft PowerPoint 2016 Certification Training course will prepare you to take the Microsoft Office Specialist PowerPoint 2016 Exam 77-729.

Microsoft PowerPoint 2019 Certification Training ⊘
This Microsoft PowerPoint 2019 MOS Certification Training course will prepare you for the Microsoft Office Specialist PowerPoint 2019 Certification exam.

Microsoft Project 2016
This course combines knowledge of project management scheduling disciplines with the use of the Microsoft Project 2016 software.

Microsoft Project 2019
This comprehensive training course will teach you how to use Microsoft Project 2019's newest features for project planning, tracking, and reporting.

Microsoft SharePoint 2010 Certification Training
This online SharePoint 2010 training course will prepare you to take the Microsoft Certification Exam 77-886 and achieve a certification as a Microsoft Office Specialist.

Microsoft SharePoint 2013 Certification Training
Enroll in this Microsoft SharePoint 2013 Certification Training course whether you are either new to or experienced in working with SharePoint 2013.

Microsoft SharePoint 2016
This online Microsoft SharePoint 2016 course will provide you with the skills you need to work within and manage SharePoint sites.

Microsoft SharePoint 2019
Master the basics of SharePoint, such as working with lists, libraries, and forms; page customization; and managing sites, site permissions, and users.

Microsoft Word 2013 Certification Training
This online Microsoft Word 2013 Certification Training course will prepare you for the Microsoft Office Specialist (MOS) Certification Exam 77-418.

Microsoft Word 2016 Certification Training
This online Microsoft Word 2016 Certification Training course will prepare you to take the following Microsoft Office 2016 MOS and Expert certification exams: 77-725 Microsoft Office Specialist Word 2016 and 77-726 Microsoft Office Specialist Word Expert 2016.

Microsoft Word 2019 Certification Training ⊘
The credential "Certified Microsoft Office Specialist (MOS) Expert" demonstrates your mastery of Microsoft Office products. This course prepares you for the Microsoft Office Specialist and Expert certification exams for Microsoft Word 2019.

⊘ - Exam Cost Included | ⊘ - Exam Cost Included Optional | ⬇ - Additional Software Included

COMPUTER APPLICATIONS (CONTINUED)

QUICKBOOKS

Professional Bookkeeping with QuickBooks 2015 ⬇
This online course will teach you how to master professional bookkeeping using QuickBooks 2015 software.

Professional Bookkeeping with QuickBooks 2017
Prepare for a career in the high-demand field of bookkeeping and accounting as you master QuickBooks 2017, the leading financial software tool for small businesses.

Professional Bookkeeping with QuickBooks 2018 ⬇
This course prepares you to use QuickBooks 2018 on a regular basis as a practicing bookkeeper.

Professional Bookkeeping with QuickBooks 2019 ⬇
This course will help you master QuickBooks 2019, the top financial software tool for small businesses. You will learn how to use this powerful accounting software for standard bookkeeping practices.

PROGRAMMING

C++ Programmer
In the C++ Programming course you'll learn fundamental programming concepts, including decision making, looping, and classes, with the support of practical, step-by-step examples.

Front-End Web Developer
Learn the core skills needed to build websites. In this online web development course, you will learn how to use HTML, CSS, and JavaScript.

Full Stack Software Developer
This course will help you become an industry-ready software developer by learning different programming languages and intuitive technologies to create web applications that work on a wide variety of devices.

Java Programmer
In this online Java Programmer course, you will learn about Java syntax elements, concentrating on fundamental and universally useful elements while also gaining an understanding of its more advanced elements.

Java Programmer + Python Developer
This online programming course will teach you how to program in Java and Python. You will learn to create Python class files, apply Object-Oriented concepts such as inheritance, and create Java programs that work with these classes.

Mobile and Desktop Web Developer / Responsive Web Design
With evolving technologies, web developers must add mobile design to their professional skill set. This course will teach you how to use the latest technologies to design websites for both desktop and mobile environments.

Oracle SQL and PL/SQL + Python Developer
This in-depth course will teach you how to use SQL to build applications and help you master SQL using an Oracle database. You will also build a foundational understanding of programming in Python.

Oracle SQL and PL/SQL + Python Developer + Java Programmer
Master Oracle Programming in this combined online course. As the perfect starting point for those wanting to learn SQL, PL/SQL, Java, and Python programming, this online course will teach you everything from the basics to advanced practices.

Oracle SQL and PL/SQL Developer
This online Oracle SQL and PL/SQL Developer course will teach you how to use SQL to build applications, generate business reports, master SQL in Oracle, and learn PL/SQL to work within an Oracle database.

Oracle SQL and PL/SQL Developer + Java Programmer
Learn the key concepts of Structured Query Language (SQL) and gain a solid working knowledge of this powerful database programming language.

Python Developer
Whether you're new to programming or just want to learn a new language, this in-depth course will teach you the ins and outs of Python programming.

Web Applications Developer
The Web Applications Developer course will prepare you for an entry-level career in web app development. You will learn how to create dynamic database-driven websites using the latest tools and technologies.

Web Applications Developer Plus
Learn to create dynamic database-driven websites using the latest technologies.

Oracle SQL and PL/SQL Developer with Crystal Reports
If you work with large amounts of business data and need to create reports, then you need to know how to use SQL. This comprehensive online course will teach you to use SQL to write queries against Crystal Reports and how to write queries with SQL/PL against an Oracle database.

⊘ - Exam Cost Included | ⊘ - Exam Cost Included Optional | ⬇ - Additional Software Included

HEALTH AND FITNESS

The health and fitness field has many roles, but a shared goal: helping people live their best lives possible. The purpose of health education is to equip you to pursue that goal, too. With ed2go's courses in medical coding, personal fitness training, activity direction, and more, you'll have the knowledge and experience to pursue a meaningful career.

DENTAL

Administrative Dental Assistant
Learn how to perform the administrative tasks essential for managing the business aspects of a dental practice.

Clinical Dental Assistant
The Clinical Dental Assistant Online Training course will provide you with the skills you need to become a dental assistant. After you've completed this course, you'll be ready to pursue certification as a dental assistant by passing the radiology and infection control portions of the Dental Assisting National Board examination.

Dental Office Manager
This nationally recognized Dental Office Manager course will teach you the essential skills for managing the business aspects of a dental practice. You will learn about dental terminology and anatomy, medical records management, accounts receivable and reimbursement management, insurance and patient billing, patient scheduling, procedural and diagnostic coding, and other office responsibilities including arranging staff scheduling and staff meetings.

FITNESS

AFAA Group Fitness Instructor ⊘
Train to become an AFAA-certified group fitness instructor. This unique online course will teach you industry-recognized methods for leading group fitness classes.

Fitness Business Management
Learn how to manage a personal training program, department, or facility as a strategic business with this innovative online course.

NASM Certified Nutrition Coach ⊘
This NASM certification course will teach you how to incorporate nutrition coaching and behavior change into your fitness instruction. On course completion, you will become a Certified Nutrition Coach.

NASM Certified Personal Trainer and Exam Preparation ⊘
This course will prepare you to pass the National Academy of Sports Medicine (NASM) exam and earn your NASM Certified Personal Trainer certification, which is one of the most respected certifications in the fitness industry.

NASM Corrective Exercise Specialist (CES) ⊘
With the NASM-Corrective Exercise Specialist (CES), you'll learn the knowledge, skills, and abilities to help clients at any fitness level address muscular imbalances and faulty movements.

NASM Performance Enhancement Specialist (PES) ⊘
Behind every top athlete, there's a great trainer. Get your NASM Performance Enhancement Specialization and get the opportunity to train the best.

NCSF Certified Strength Coach ⊘
This course is designed to provide you with the necessary knowledge, skills, and abilities to successfully pass the NCSF Certified Strength Coach (CSC) Exam and work safely and effectively as a Certified Strength Coach.

NCSF Sports Nutrition Specialist ⊘
This course is designed to provide you with the necessary knowledge, skills, and abilities to successfully pass the NCSF Sport Nutrition Specialist (SNS) Exam and work safely and effectively as a Sport Nutrition Specialist.

Nutrition for Optimal Health, Wellness, and Sports
Learn to develop individual nutrition programs for clients, patients, or personal use.

Personal Training and Group Exercise Training for Older Adults
Gain the knowledge you need to develop safe and effective exercise programs for older adults.

NASM Certified Personal Trainer + AFAA Group Fitness Instructor ⊘
Prepare for two of the most widely recognized industry certifications for fitness instructors: NASM Certified Personal Trainer and AFAA Certified Group Instructor. Certification exam fees included in the course cost.

⊘ - Exam Cost Included | ⊘ - Exam Cost Included Optional | ⬇ - Additional Software Included

HEALTH AND FITNESS (CONTINUED)

NASM Certified Personal Trainer + Corrective Exercise Specialist (CES) ⊘

This online course will help you pass and earn your NASM Certified Personal Trainer certification, one of the most respected certifications in the fitness industry with the addition of the NASM Corrective Exercise Specialist (CES).

NASM Certified Personal Trainer + Performance Enhancement Specialist (PES) ⊘

This online course will prepare you to pass and earn your NASM Certified Personal Trainer certification, one of the most respected certifications in the fitness industry with the addition of the NASM Performance Enhancement Specialist (PES).

MEDICAL

Activity Director

This course is designed to give you training and insight in working with the activity programs in nursing homes.

Advanced Hospital Coding and CCS Prep ⊘

This course will improve your diagnostic and procedural coding skills and increase your knowledge of clinical documentation, reimbursement in inpatient and outpatient settings, and data quality management. You will also be prepared to sit for the official certification exam to become a Certified Coding Specialist (CCS).

Certified Electronic Health Records Specialist (CEHRS)

Learn how to implement and utilize electronic health records and become a Certified Electronic Health Records Specialist.

Certified Inpatient Coder ⊘

Prepare for the AAPC CIC certification exam and learn the principles of medical coding related to ICD-10-CM and ICD-10-PCS.

Certified Medical Administrative Assistant (CMAA) ⊘

This course teaches you how to become a versatile and valuable member in a healthcare team and handle a broad range of duties. You will also prepare for the Certified Medical Administrative Assistant (CMAA) national certification exam offered by National Healthcareer Association (NHA).

Certified Outpatient Coder ⊘

This online course will teach you the competencies you'll need to sit for the AAPC Certified Outpatient Coder (COC) certification exam.

Certified Physical Therapy Aide ⊘

Learn foundational physical therapy principles, medical terminology, tasks, and responsibilities needed to work as a certified physical therapy aide.

Certified Professional Medical Auditor ⊘

CPMA teaches principles of medical auditing and prepares you for the CPMA certification exam.

Certified Risk Adjustment Coder ⊘

You will learn principles of risk adjustment and accurate diagnosis coding.

ICD-10 Medical Coding

Prepare for the future of medical coding by mastering the steps for using the ICD-10-CM and ICD-10-PCS to code medical diagnoses and procedures.

Medical Interpreter (Spanish/English)

This online course will teach you the skills needed to work as a Medical Interpreter and to sit for any of the Medical Interpreting examinations available in the country.

Medical Terminology

Success in the healthcare field requires a solid comprehension of medical terminology. This online course will teach you the language used to describe the human body.

Optician Certification Training

Master the skills you need for a successful career as an optician and prepare yourself to take the ABO certification exam.

Patient Care Technician ⊘

Prepare for the Certified Patient Care Technician Level I exam, an industry-recognized credential for patient care technicians, offered by the American Education Certification Association (AECA).

Pharmacy Technician ⊘

Pharmacy technicians support licensed pharmacists in providing health care to patients. Train to enter this rapidly growing field with this respected online course.

Professional Recovery Coach

Learn the dynamics of a strengths-based system for changing addictive behavior through a process of reconnecting to one's joyful identity and work toward helping others overcome and break the cycle of addiction.

Medical Office Manager (CPPM) ⊘

This course teaches the skills needed to prepare you for a career as a Medical Office Manager.

CBCS Certified Medical Administrative Assistant with Medical Billing and Coding ⊘

Even if you have little to no experience, the Certified Billing and Coding Specialist (CBCS) Certified Medical Administrative Assistant with Medical Billing and Coding course is designed to help you obtain a career in the healthcare industry with all of the knowledge you need to land a great job.

CBCS Medical Billing and Coding

CBCS Medical Billing and Coding is an ideal medical coding training course for students new to a medical career. This nationally recognized course combines the Medical Billing and Coding course with 60 hours of Medical Terminology training to give you a competitive edge in the healthcare field.

CCA Certified Medical Administrative Assistant with Medical Billing and Coding ⊘

The CCA Certified Medical Administrative Assistant with Medical Billing and Coding is geared towards students who are interested in obtaining a career in the healthcare industry, but have little to no experience within the sector.

CCA Medical Billing and Coding (with Medical Terminology)

This course is designed to help you successfully prepare for the Certified Coding Associate (CCA) exam, offered by the American Health Information Management Association (AHIMA).

Certified Clinical Medical Assistant (CCMA) ⊘

You will learn the necessary skills to function as a vital member of the healthcare team in a hospital setting, clinic or physician's office as you prepare for a career as Certified Clinical Medical Assistant (CCMA), and the national certification exam.

⊘ - Exam Cost Included | ⊘ - Exam Cost Included Optional | ⬇ - Additional Software Included

HEALTH AND FITNESS (CONTINUED)

Certified Clinical Medical Assistant (CCMA) + Certified Electronic Health Records Specialist (CEHRS) ⊘

This bundle course will train you for a career as a clinical medical assistant and teach you how to use electronic health records systems. Upon course completion, you will be eligible to sit for the CCMA and CEHR certification exams.

Certified Clinical Medical Assistant (CCMA) for the Experienced CMAA

Trained to handle the increasing complexities of patient care and healthcare management in clinics, physician's offices, hospital departments and emergency rooms, and other healthcare facilities as a Certified Clinical Medical Assistant.

Certified Electronic Health Records Specialist (CEHRS) + Medical Terminology

Learn how to implement and utilize electronic health records and become a Certified Electronic Health Records Specialist with 60 hours of medical terminology training to give you a competitive edge in the healthcare field.

Certified Medical Administrative Assistant (CMAA) + Certified Electronic Health Records Specialist (CEHRS) + Medical Terminology ⊘

This course combines the Certified Medical Administrative Assistant course with training in electronic health records and medical terminology to give you a competitive edge in the healthcare field.

Certified Medical Transcriptionist

Learn how to properly transcribe and edit the medical notes of healthcare providers to document patient care.

CPC Medical Billing and Coding

CPC Medical Billing and Coding is an ideal course for students new to a medical career. If you're seeking entry into the healthcare industry, this comprehensive course will provide you with all of the information you need to earn a certification in medical billing and coding.

CPC Certified Medical Administrative Assistant with Medical Billing and Coding ⊘

The CPC Certified Medical Administrative Assistant with Medical Billing and Coding is geared towards students who are interested in obtaining a career in the healthcare industry, but have little to no experience within the sector.

Optical Manager

Master the skills you need for a successful career as an optician and obtain the skills to effectively manage an optometrist's office.

Advanced Medical Interpreter

Master the skills needed to start your career as a professional English-Spanish interpreter. You will be prepared to work as an interpreter in both business and medical settings.

Certified Health Unit Coordinator ⊘

This course is designed to prepare you to facilitate the activities of people in a health unit to work together smoothly and harmoniously in the delivery of health care to patients. Upon completion of this course, you will be prepared to sit for the National Association of Health Unit Coordinators (NAHUC) certification exam.

VETERINARY

Horse Care Management

Learn the principles of equine husbandry and a gain practical knowledge of horse care management skills. This comprehensive course is perfect for individuals interested in horses, horse care, or starting a career in the horse industry.

Veterinary Assistant

This online course will prepare you to become a productive member of a veterinary team.

Veterinary Assistant with Horse Care Management

Veterinary Assistant with Horse Care Management teaches the specialized skills that stables, equestrian centers, and large animal veterinary facilities look for. Together, these courses provide the comprehensive training needed to be a veterinary assistant with an additional focus on horse care techniques.

Veterinary Office Manager

This course is for those looking to gain basic knowledge and start a career on the non-clinical side of dentistry veterinary care and preparation for ascending into office management.

WELLNESS

Certified Professional Life Coach ⊘

Professional life coaching has grown into a $2 billion industry, with demand for certified life coaches on the rise. More and more, organizations are hiring coaches to help their employees develop leadership capabilities and increase performance and productivity. This life coach certification course teaches the critical skills need to establish a successful business.
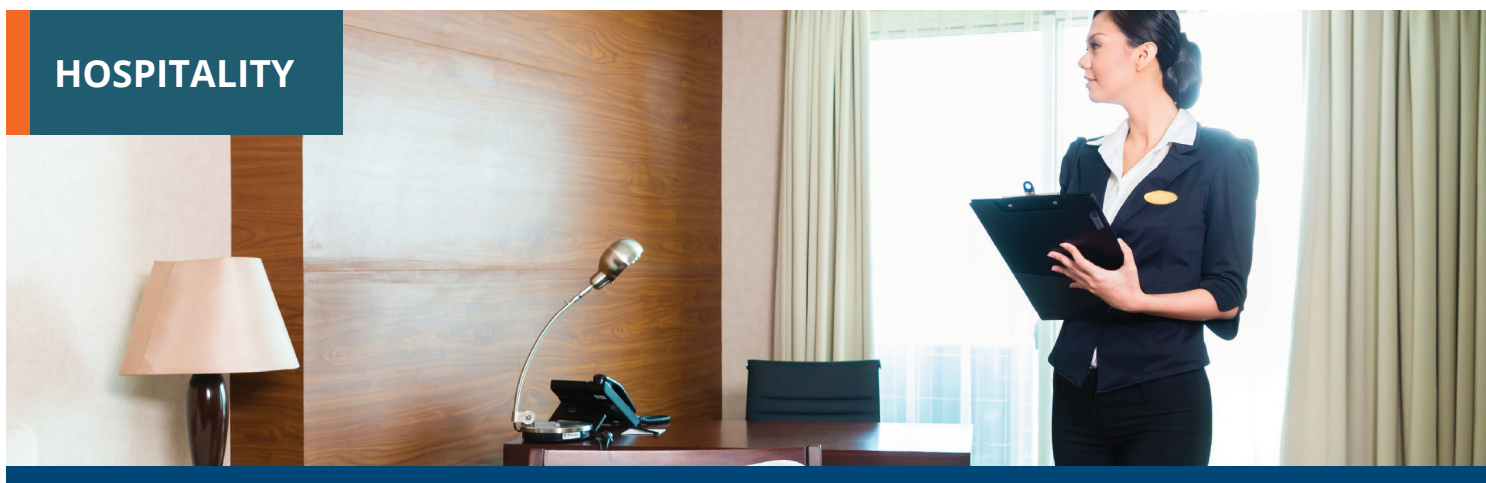
Peer Support Specialist

This online course will introduce you to Peer Recovery Services, which are provided by people who have personal experience in recovery from addiction, mental illness, or co-occurring substance and mental disorders.

Social Service Assistant

This online course is designed to give you the training and insight you'll need to work with the Social Service programs in nursing homes.

⊘ - Exam Cost Included | ⊘ - Exam Cost Included Optional | ⬇ - Additional Software Included

HOSPITALITY

You believe the best memories are meant to be shared. Guest lists, floral design, vendor lists, travel itineraries—these are your tools. When friends and family reach milestones or major life events, you go into planning mode. Turn this passion and talent into a fulfilling and meaningful career.

HOSPITALITY SERVICE

Ama de Casa Bilingue
Habilidades bsicas de limpieza te entrenar para una ocupacin trabajando como ama de llaves a tiempo completo.

Basic Housekeeping
Basic Housekeeping will train you for a job working as a full charge housekeeper.

Catering Professional
This course focuses on the skills and knowledge needed to become a catering professional. Catering management studies the practical elements of marketing, managing and operating quality, and safe and successful events.

Certified Master Wedding and Event Planner

Get the training and support network you need to jumpstart your career in event planning. In this online certification course, you will work with real clients to gain knowledge, build your portfolio, and become a Certified Master Wedding and Event Planner.

Certified Protection Officer
Master the skills you need to obtain certification as a Protection Officer, and prepare yourself for employment in this high-demand field.

Certified Wedding Planner
This comprehensive course covers everything an aspiring wedding planner needs to know to get started in the business. Whether you plan on working part-time or full-time, this course will provide all the knowledge you need to work as a professional wedding planner or start your wedding planning business.

Corporate Event Planner
Become a Corporate Event Planner! The CEP course provides a detailed guideline that prepares individuals to become successful corporate event planners.

Diseños Florales de Lujo
Aprende a crear una variedad de diseños florales de lujo desde centros de mesa, montajes de eventos nupciales, incluyendo iluminacin y consejos de seguridad para decorar el lugar del evento.

El Curso Especializado de Diseño de Bodas y Eventos de Preston Bailey
La firma de Diseño de Bodas y Eventos de Preston Bailey le permite a los estudiantes experimentar paso a paso los procesos y las tecnicas utilizadas por uno de los lideres y expertos a nivel mundial del campo de las bodas y eventos: Preston Bailey.

⊘ - Exam Cost Included | ⊘ - Exam Cost Included Optional | ⬇ - Additional Software Included

HOSPITALITY (CONTINUED)

Event Management and Design.
From planning to pyrotechnics, this online Event Management and Design course will teach you everything you need to know to create events that are truly special.

Executive Housekeeper
Executive Housekeeping will train you in advanced household maintenance. You will be able to serve as a head housekeeper, in charge of the housekeeping staff at a hospitality group or private residences.

Food and Customer Service Skills Training
This online Food and Customer Service Skills Training course will prepare you for a career in food services, restaurants, and the hospitality industry.

Fundamentos de Preston Bailey para el Diseño Floral
El curso esta diseñado para principiantes que no tienen experiencia con flores, arreglos florales o diseño floral. Los estudiantes aprenden los trucos que todo buen diseñador floral profesional depende.

Hotel Management
This course provides a comprehensive introduction to the fundamentals of the hospitality industry and an overview of the various roles and responsibilities within hotel management.

Household Manager
This course provides specialized training in estate and household management. You will learn how to manage the estates and private service employees of high net-worth individuals.

Plan de Estudios del Curso de Certificación de Organización de Bodas y Eventos
Los Planificadores de Bodas combinan creatividad y organizacin para ayudar a las parejas a celebrar el da ms importante de sus vidas. Entrenados para una carrera rodeada de eventos de celebración!

Preston Bailey's Fundamentals of Floral Design
The Preston Bailey Floral Design course is an opportunity for you to learn the fundamentals of floral design from Preston Bailey, the industry's most highly regarded floral design expert.

Preston Bailey's Intermediate Floral Design
From designing table tops to creating floral sculptures and room transformations, Preston will guide you through his design techniques and processes.

Preston Bailey's Signature Wedding & Event Design
Preston Bailey's Signature Wedding Event Design course allows you to experience the step-by-step processes and techniques utilized by one of the globe's leading wedding and event experts, industry pioneer Preston Bailey.

Restaurant Management
Restaurant Management covers the practical components for successfully overseeing a restaurant or realizing a restaurant concept.

Retail Customer Service Skills Training
The Retail Customer Service Skills Training course prepares you with the skills and knowledge needed for a successful career in today's retail world.

Travel Agent Training
Train to become a travel industry professional in this flexible online course.

Hotel Management with Executive Housekeeper
Position yourself for career advancement within the hospitality industry by learning the fundamentals of hotel management and executive housekeeping.

Household Manager with Executive Housekeeper
Many large estates rely on household managers to oversee the home and other staff. Training to become a household manager with a specialty in executive housekeeping will prepare you for career advancement in the private service industry.

⊘ - Exam Cost Included | ⊘ - Exam Cost Included Optional | ⬇ - Additional Software Included

INFORMATION TECHNOLOGY

Information moves a mile a minute, thanks to nonstop developments in technology. As the information technology industry grows, so do career and learning opportunities— and you've got to keep up! We offer flexible and trustworthy training to prepare you to achieve in-demand skills and certifications.

CLOUD COMPUTING

AWS System Operations Certification Bundle ⊘
You will be introduced to Amazon Web Services (AWS) and how to create automatable and repeatable deployments of networks and systems on the AWS platform. You will also be prepared to sit for the AWS Certified SysOps Administrator Associate exam.

CompTIA Cloud+ Certification Training ⊘
Cloud computing is how technology is done today, and this online course will teach you key skills while preparing you for the Cloud+ industry credential.

NETWORKING

Certified Information Systems Auditor (CISA) ⊘
This online CISA training course will prepare you for the five key domains: auditing, governance, implementation, management, and protection.

CompTIA A+ Certification Training ⊘

CompTIA A+ certification is the industry standard for validating the skills of entry-level computer technicians. It opens the door to an exciting career in computer technology, and this online course makes training convenient and interactive.

CompTIA Certification Training: A+, Network+, Security+ ⊘
CompTIA Certification Training: A+, Network+, Security+ provides a comprehensive foundation for IT professionals, incorporating CompTIA A+, CompTIA Network+, and CompTIA Security+ specific training, and prepares you for the corresponding industry exams that are desirable for IT professionals.

CompTIA Network+ Certification Training ⊘
Prepare for a career as a network technician and qualify to take the CompTIA Network+ certification exam as you master basic networking concepts and gain a fundamental knowledge of network design, security, routing, and switching.

.

⊘ - Exam Cost Included l ⊘ - Exam Cost Included Optional l ⬇ - Additional Software Included

INFORMATION TECHNOLOGY (CONTINUED)

Cisco CCNA Certification Training ⊘

Take the next step in your IT career by preparing for the Cisco CCNA certification exam. You'll master certification-based topics for networking essentials, so you can implement and administer Cisco solutions.

OTHER

CompTIA A+ with ITIL Foundation, exam cost included ⊘
This online training program is perfect for students wanting to enter a career in Information Technology. You will learn CompTIA A+ and ITIL principles and prepare for certification.

Help Desk Analyst: Tier 1 Support Specialist
This online course will train you for a challenging, rewarding career in technical support. It will teach you to focus on the business needs of the customer, establish credibility, and provide excellent customer service and support!

IT Foundations Bundle ⊘
If you are new to Information Technology, this course teaches the basics of IT Service Management (ITSM) and project management, while incorporating ITIL, SIAM, and DevOps framework, concepts and processes. You will also be prepared to pass the globally recognized ITIL Foundation, SIAM Foundation, and DevOps Foundation certification exams.

ITIL 4 Foundation ⊘
Prepare for the ITIL 4 Foundation exam, a key certification for professionals managing modern IT-enabled services.

ITIL Capability Expert ⊘
The online ITIL Capability Expert training is the perfect way for seasoned IT professionals to prepare for the ITIL Expert certification exam.

ITIL Foundation ⊘
Whether you're new to ITIL or already have experience with it, this online course will help you achieve the globally recognized ITIL Foundation certification.

ITIL Lifecycle Expert ⊘
This online ITIL Lifecycle Expert course will prepare you for the Lifecycle Expert certification exam and guarantees all the required number of credits for an ITIL Expert status.

Management for IT Professionals
Learn leadership skills that will help you succeed as a manager in the IT field by exploring different decision-making techniques. This course focuses on developing a successful leadership style that facilitates team building, collaboration, and a corporate culture that promotes success.

VMware Certified Associate
This course features intensive hands-on training that focuses on installing, configuring, and managing VMware vSphere 6.5. You will also prepare to take the VMware Certified Associate - Digital Business Transformation (VCA-DBT) - 1V0-701 exam for the VMWare Certified Associate (VCA) credential.

SECURITY

Certified Ethical Hacker ⊘

This online Certified Ethical Hacker (CEH) course will teach you the valuable details that every information security professional needs to know.

Certified Information Security Manager (CISM) ⊘
CISM is one of the most valued certifications in the IT security industry. This online course will prepare you to sit for the CISM certification exam, and the exam cost is included.

Certified Information Systems Security Professional (CISSP)
This engaging, hands-on course covers the key areas of information security and will prepare you for the CISSP exam.

CompTIA Advanced Security Practitioner (CASP) ⊘
Prepare for CompTIA Advanced Security Practitioner (CASP) certification, one of the most valuable certifications in the IT field.

CompTIA Certification Training: ITF+ and A+ ⊘
Prepare for two industry-recognized CompTIA certifications: ITF+ and A+. This course will teach you how to troubleshoot technical systems issues, including networking, mobile, security, and virtualization.

CompTIA Certification Training: ITF+, A+, Network+, Security+ ⊘
Prepare for four industry-recognized CompTIA certifications: CompTIA ITF+, A+, Security+, and Network+. This course will teach you how to maintain hardware and software, secure networks, and support modern technology.

CompTIA IT Fundamentals ⊘
The CompTIA IT Fundamentals exam is designed to help you learn more about the world of information technology (IT) and is ideal if you're considering a career in IT or if you work in an allied field that requires a broad understanding of IT.

CompTIA Linux+ ⊘
This Linux training course covers operating, maintaining, and troubleshooting Linux operating systems in a systems administrator role.

CompTIA Project+ ⊘
CompTIA Project+ is designed for business professionals who coordinate or manage small-to-medium-size projects, inside and outside of IT.

CompTIA Security+ Certification Training ⊘
CompTIA Security+ is the certification globally trusted to validate foundational, vendor-neutral IT security knowledge and skills.

Information Security Training ⊘
Prepare for three globally recognized certifications: ISACA's Certified Information Systems Auditor (CISA) and Certified Information Security Manager (CISM), and (ISC)2's Certified Information Security Professional (CISSP).

SSCP Systems Security Certified Practitioner
This online SSCP Systems Security Certified Practitioner course is an ideal course for individuals interested in advancing their knowledge of information and systems security.

⊘ - Exam Cost Included I ⊘ - Exam Cost Included Optional I ⬇ - Additional Software Included

LEGAL

You might be the only one in your circle of friends who finds jury duty fascinating. You've always been curious about civic and legal processes—how they're made, upheld, and interpreted. This curiosity could become an exciting new career with some foundational legal courses.

LEGAL STUDIES

Certificate in Family Mediation
This online course provides comprehensive training in the INACCORD model of mediation with a special focus on a wide range of family disputes.

Certificate in Healthcare and Eldercare
You will learn comprehensive training in the INACCORD model of mediation with a special focus on Healthcare and Eldercare disputes.

Certificate in Mediation and Arbitration
This online Certificate in Mediation and Arbitration course will provide you with the skills and knowledge needed to practice mediation and arbitration in your current career or private practice.

Certificate in Mediation and Restorative Justice
Learn the INACCORD model of mediation and restorative justice in this comprehensive training.

Certified Paralegal ⊘
Join one of today's fastest growing professions by earning your Certified Paralegal (CP) credential. In this course, you will train to become a paralegal and prepare for the National Association of Legal Assistants' CP exam.

Court Interpreter (Spanish/English)
This online course will teach you the skills needed to sit for the Oral Component of any State Court Interpreting Certification exams.

Digital Court Reporter
Train to work as a digital court reporter and be ready to pass the AAERT Certified Electronic Reporter exam. You'll learn how to cover legal proceedings with cutting edge digital reporting tools.

Digital Court Reporter and Legal Transcription
Train for a career in the court reporting industry as a digital court reporter and legal transcriptionist.

Federal Court Interpreter
This online course will teach you the skills needed to sit for the Oral Component of any State and Federal Court Interpreting Certification exams.

Legal Secretary
Master the skills you need to be a legal secretary and help law offices run smoothly by maintaining schedules, managing clients, filing documents, drafting paperwork, and more.

Legal Transcriptionist
Train for a career as a legal transcriptionist. You'll learn how to format and proofread legal transcripts as you prepare to take the AAERT Certified Electronic Transcriber exam.

Legal Terminology
Learn basic legal terms and get a basic overview of court processes, comparative legal systems, legal traditions, root words, government structures and more.

LANGUAGES

Professional Interpreter
Master the skills and knowledge you need to begin a career as a professional interpreter.

Professional Translator
Learn professional translation skills for English and Spanish and prepare for the American Translators Association (ATA) certification exam.

⊘ - Exam Cost Included   I   ⊘ - Exam Cost Included Optional   I   ⬇ - Additional Software Included

TEACHER PROFESSIONAL DEVELOPMENT

Helping children thrive is your greatest goal as a teacher. Whether you're caring for youngsters in your own family or volunteering in your community, you want to contribute their wellbeing, education, and future success. Prepare to earn your Child Development Associate (CDA) permit by completing a CDA preparation course

CHILD DEVELOPMENT

Child Development Associate Training
With this online course in Childcare Education offered at Smart Horizons Career Online High School, you can pursue your Child Development Associate (CDA) certification and launch your career in childcare.

Child Development Associate Training Renewal
This course provides the 45 hours or 4.5 Continuing Education Units (CEUs) required by the CDA Council to fulfill and renew your Child Development Associate (CDA) credential.

WRITING

Do you love crafting the perfect sentence? If you have a way with words, you've probably dreamed of turning that creative passion into a rewarding career. All you need to do is develop your writing skills. Enrolling in a course with ed2go can help you learn how to write and use those skills to change your life.

WRITING AND EDITING

Technical Writing

This course is designed for anyone who wishes to develop their technical writing abilities to a professional level. You'll learn research methods, audience considerations, style, drafting and revision techniques, how to work in a collaborative environment, and more.

⊘ - Exam Cost Included | ⊘ - Exam Cost Included Optional | ⬇ - Additional Software Included

ONLINE ADVANCED
TRAINING COURSES